

Apartment #: _____

1315 East Cary Street
Richmond, Virginia 23219
804-780-3140 • Fax 804-780-3168
www.shockoecompany.com

Move-in date: _____

RENTAL APPLICATION

1. Name: _____ Birth Date: _____ SSN#: _____

2. Address: _____ City _____ State _____ Zip _____

3. Home phone number: _____ Cell phone number: _____

Email address: _____

Information on all who may occupy premises:

Name: _____ Birth Date: _____ SSN: _____

4. Do you own any pets? Yes No Describe: _____

5. Have you ever been charged with a criminal offense? _____ If yes, please explain on back of this sheet.

6. Have you ever been evicted from tenancy? Yes No

7. Employer: _____ Position: _____

Address: _____ Phone: _____

Length of employment: _____ Annual gross income: \$ _____

7. Other sources of income and annual amounts:

_____ \$ _____

8. Bank: _____

Checking Acct# _____ Savings Acct # _____

9. Personal Reference:

Name / Address / Phone _____

10. Are you renting? _____ Monthly Rent \$ _____ Own Home _____ Home Financed By: _____

At present address: _____ Yrs. _____ Mos. Rent paid to: _____

Landlords Address: _____ Phone: _____

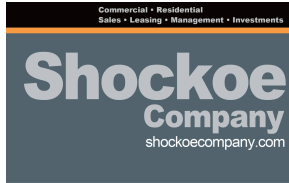
11. Nearest Living Relative:

Name: _____ Relationship: _____ Phone: _____

12. Automobile: Make: _____ Year: _____ License Plate # _____

This is to certify that the information I (we) have provided above is complete and correct, and authorization is given to verify any and all information as may be deemed necessary for approval or rejection of this application. And that I (we) are aware that Mark R. Merhige (a licensed Real Estate Broker in the State of Virginia) or an entity in which he is a partner, manager or stockholder may have an ownership interest in the property to which I (we) are making application. **A non-refundable \$40.00 application fee per applicant is required.**

Signature _____ Signature _____ Date: _____



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Permission to Release Information

Date ___/___/___

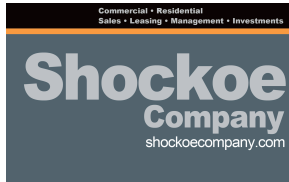
To whom it may concern:

I give Shockoe Company, Inc. permission to verify information regarding my rental history and employment status. This information includes, but is not limited to, salary verification, length of employment, part-time/full-time status, rental history and any other pertinent information.

Thank you for your cooperation. If you have any questions, please contact me at _____.

Sincerely,

(signature)



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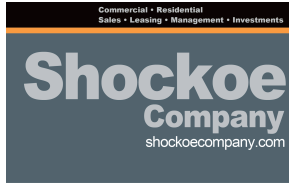
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We are an Equal-Housing Opportunity Rental Community striving to provide good values in attractive housing. We welcome all responsible persons who enjoy a tranquil environment and respect property and the rights of peaceful enjoyment by the other residents of the property.

Our property is operated in compliance with the Federal and State Housing Laws. No one is denied the right to or discouraged from renting or applying for an apartment because of race, color, religion, sex, national origin, elderliness or handicap. We are happy to accept rental applications, but we suggest that you first read the following policies. Then, if there are any questions, feel free to discuss them with us before making application.

Application Fee

There is a \$40.00 non-refundable application fee required to defray the cost of processing your application. This may be paid by money order, cashier check or in cash.

Security Deposit

The required Security Deposit is equal to one month's rent. An additional deposit may be required: see qualifications below. **The apartment that you are applying for will not be taken off the market until the security deposit is paid in full.** In the event, your application is disapproved; any security deposit you have paid will be refunded. If your application is approved, the Security Deposit will be held until you vacate the premises. At that time, your Security Deposit, in addition with any interest due will be refunded in compliance with the terms of your lease and applicable Virginia Statutes. **In the event your application is approved but you decide not to rent the apartment, you will forfeit your security deposit.**

Pets

See Rental Staff for current pet policy. If permitted, there is a \$100.00 or \$200.00 non-refundable pet fee.

Occupancy Restrictions

See Rental Staff for current Occupancy Restrictions.

Qualification Requirements

Applicants for rental of a dwelling unit are subject to approval as follows:

Income: The total gross monthly income (s) of the applicant (s) must be equal or exceed an amount equal to 2.5 times the monthly rental for that particular dwelling unit.

Credit: A good credit history.

Rental Record: A satisfactory reference from previous landlord, i.e., compliance with the requirements of the lease as to payment of rent and observance of other obligations of the tenant specified therein.

Lease and Rules and Regulations

All applicants must sign a lease and related rules and regulations before occupancy. We expect full compliance with these documents by all tenants. Copies of these may be obtained from the rental staff for your review.

Thank you for you interest in Shockoe Company, Inc.

Signature: _____

Date: _____

Signature: _____

Date: _____